# Exhibitor Information NGWM2026

### Postal Address/Advance Deliveries

Possible deliveries to Logomo can arrive no earlier than 12.1.2026 at 9.00. All deliveries must be clearly marked with:

- The event they are related to
- The booth they belong to (including booth number, if possible)
- The name and phone number of the booth contact person.

**Delivery Address:** 

#### LOGOMO / LOAD IN DOOR 2

VENUE MANAGER
Junakatu 9
20100 Turku
Call upon delivery +358 50 599 6379
Deliveries Mon-Fri 09:00-16:00
venue@logomo.fi

Ensure that the delivery driver's phone can make calls (e.g., not UPS).

### **Booth Construction and Dismantling Times**

Construction begins on 12.1.2026 at 10.00.

Booths must be ready, with all trash and materials removed from aisles and booths within the allocated schedule.

Please note that parking near the main entrances is prohibited; vehicles can only quickly unload and load near the doors.

The conference ends on Thu 15.1.2026 at 17, after which booths can be emptied until 21.00. The exhibitor is responsible for the costs unless otherwise agreed with the organizer.

## Storage and Pickup of Items

Logomo does not have storage space for items to be kept during the exhibition. Items left in the lobby will be removed by Logomo after the dismantling period ends. Logomo Oy will charge the exhibitor for the costs incurred.

### **Electricity and Lighting**

Any special requests regarding electricity or its installation must be communicated to Logomo. The lobby has basic lighting. The booth builder is responsible for any specific booth lighting.

# Internet (Wireless, Wired)

The lobby has a password-protected wireless network < Logomo Public >.

Password: LogomoTurku

#### **Attachment**

All attachments to Logomo's building elements (walls, floors, etc.) must ALWAYS be confirmed with Logomo's contact persons. Carpets can only be attached to the floor with carpet tape. Other tapes are strictly prohibited. Logomo will charge the exhibitor for the costs of repairing any damaged surfaces.

### Safety

Booth decorations and other materials must be fire-rated or fireproofed (SL1). Copies of fire rating certificates must be provided to Logomo upon request at the start of construction.

For more information on fire safety, contact Logomo's safety manager.

Juha Laine Head of Security 044 749 8300 juha.laine@logomo.fi

#### Insurance

Logomo does not cover items stolen from booths during the construction, event, or dismantling periods. Exhibitors must ensure they have appropriate insurance coverage.

### **Exhibitor Meals**

Logomo Kitchen -restaurant serves exhibitors during the construction period. Lunch is available on weekdays from 11:00 to 13:30. Lunch is self-paid. During the conference lunch is included in the participation fee.

### Sustainable Development

Environmental consideration is an important aspect of Logomo's exhibition arrangements. We recommend that exhibitors also take this into account and follow sustainable development principles.

#### **Booth Materials**

- Environmentally friendly manufacturing materials
- · Reusability of brochures, posters, and decorations
- Recyclability of materials (no landfill after the exhibition).

#### Materials Distributed to Visitors

- Consider the necessity of the materials you distribute
- Use environmentally labeled paper for printed materials
- Think about whether you can distribute materials electronically.

## Parking and Parking Permits

Paid parking is available in the Logomo area. Exhibitors are recommended to use the Logomo P5 parking area. <a href="https://logomo.fi/en/information/parking">https://logomo.fi/en/information/parking</a>

### Base Map

The exhibition base map will be delivered later as a separate attachment.

### Waste Management

Logomo Oy provides waste management services for exhibitors and builders. During the construction, a waste collection point will be indicated in the area.

## Cleaning

Cleaning of the aisles and common areas of the exhibition area after construction and before the opening of the event, as well as final cleaning, is included in the event price.

During the event, cleaning services are available directly from Logomo. In addition to regular cleaning, emergency cleaning tasks will be charged according to the current price list.

### Force majeure

The organizer reserves the right to cancel or reschedule the event to another time or place if it cannot be held at the announced time due to force majeure.